



*Format for Preparation of Project / Thesis Report for
B.Tech.*

1. ARRANGEMENT OF CONTENTS OF THE REPORT:

The sequence in which the thesis report material should be arranged and bound should be as follows:

1. Cover Page & Title Page
2. Bonafide Certificate
3. Acknowledgement
4. Abstract
5. Table of Contents
6. List of Tables
7. List of Figures
8. List of Symbols, Abbreviations and Nomenclature
9. Chapters
10. References

The table and figure shall be introduced at appropriate places. SI units must be used throughout including figures and tables. Should a need to use any non SI units arise, they must be defined properly and placed in parentheses next to the SI unit.

2. PAGE DIMENSION AND BINDING SPECIFICATIONS:

The Thesis should be prepared on good quality white paper, preferably not lower than 80 GSM. The dimension of the thesis report should be in A4 size. The thesis report should be bound using flexible cover of the thick white art paper. The cover should be printed in golden letters and the text for printing should be identical.

3. PREPARATION FORMAT:

3.1 Cover Page & Title Page

A specimen copy of the Cover page & Title page of the thesis report are given below in for reference.

3.2 Bonafide Certificate

The Bonafide Certificate shall be in double line spacing using Font Style - Arial and Font Size - 12, as per the format shown below.

The certificate shall carry the supervisor's signature and shall be followed by the Supervisor's Name, Academic Designation, Department Name where the supervisor has guided the student.

3.3 Abstract

Abstract should be one page synopsis of the thesis report (about 300 words) typed One and Half line spacing, Font Style - Arial and Font Size - 12. Abstract should not contain any sub-headings.

3.4 Table of Contents

The table of contents should list all material following it as well as any material which precedes it. The title page and Bonafide Certificate will not find a place among the items listed in the Table of Contents but the page numbers of which are in lower case Roman letters. One and a half spacing should be adopted for typing the matter under this head.

3.5 List of Tables

The list should use exactly the same captions as they appear above the tables in the text. One and a half spacing should be adopted for typing the matter under this head. All tables must be numbered, example – Table 1.1, Table 2.2 etc., based on the Chapter in which the table appears.

3.6 List of Figures

The list should use exactly the same captions as they appear below the figures in the text. One and a half spacing should be adopted for typing the matter under this head. All figures must be numbered, example – Figure 1.1, Figure 2.2 etc., based on the Chapter in which the Figure appears.

3.7 List of Symbols, Abbreviations and Nomenclature

One and a half spacing should be adopted for typing the matter under this head. Standard symbols, abbreviations etc. should be used.

3.8 Chapters

The thesis report may be broadly divided into 5 parts,

- (i) Introductory chapter,
 - (ii) State of art,
 - (iii) Chapters developing the main theme of the thesis work,
 - (iv) Discussion / Analysis
- and
- (v) Conclusions.

The main text will be divided into several chapters and each chapter may be further divided into several divisions and sub-divisions.

- ❖ Each chapter should be given an appropriate title.
- ❖ Tables and figures in a chapter should be placed in the immediate vicinity of the reference where they are cited.
- ❖ Footnotes should be used sparingly. They should be typed single space and placed directly underneath in the very same page, which refers to the material they annotate.

3.9 List of References

References should appear in a separate section at the end of the thesis, with items referred in the text shown by bracketed numerals example, [24]. References should be complete with the Title, inclusive page range and with the names of all Authors. Do not use abbreviations, such as “*et al*” or “*ibid*”. The listing of references should be typed 4 spaces below the heading “REFERENCES” **in the order in which it has appeared in the text.** One and

half spacing, justified. Website references should not be used, as they are not permanent and therefore are not archival.

A typical illustrative list given below relates to the citation example quoted above.

REFERENCES

- [1] Reiser A., Lock M. W. B, and Knight J, "Migration and trapping of extrinsic charge carriers in polymer films", Trans. Faraday Soc., Vol. 65, pp. 2168-2185, 1969.
- [2] Scully B. G, Wintle H. J, and Younsi K, "Surface charge growth on polyethylene terephthalate (PET)", IEEE Intern. Sympos. Electr. Insul. (ISEI), pp. 444-447, 1996.
- [3] Pepin M. P and Wintle H. J, "Charge injection and conduction on the surface of insulators", J. Appl. Phys., Vol. 83, pp. 5870-5879, 2010.
- [4] Vignaux GA, "Dimensional Analysis in Data Modelling", Kluwer Academic Publishers, Second Edition, London, pp. 430-444, 1992
- [5] Meyer L.H, Jayaram S.H and Cherney E.A., "Thermal Characteristics of RTV and Hot Pressed Silicone Rubber filled with ATH and Silica under Laser Heating", IEEE Conference on Electrical Insulation Dielectric Phenomena (CEIDP), Albuquerque, pp 383-386, 2003

3.10.1 Table and Figures

By the word Table, is meant tabulated numerical data in the body of the thesis report as well as in the appendices. All other non-verbal materials used in the body of the thesis work and appendices such as charts, graphs, maps, photographs and diagrams may be designated as Figures.

3.11 Technical Biography of the Candidate:

A brief Technical Biography of the Candidate / Student needs to be provided after the References and Appendices list. Begin with the name of the Student, followed by Register Number. Continue with Date and Place of Birth, Dates and University Name, The e-mail ID and phone number can also be included.

4. TYPING INSTRUCTIONS:

The impression on the typed copies should be black in colour.

One and a half spacing should be used for typing the general text. The general text shall be typed in the Font style - 'Arial' and Font size – 12.

5. THESIS COPY:

Three (A4 size – soft bound) copies of B.Tech. Thesis need to be submitted to the office of coordinator's chamber for evaluation purposes.

After the successful completion of viva-voce examination, the candidate should submit two (A5 size – hard bound) copies and one soft copy (in CD format) to the office of coordinator for records.

In addition, the candidate is expected to submit the required no of copies to the Institute library, Department library and to the supervisor.

(A typical Specimen of Cover Page & Title Page)

TITLE OF REPORT

<1.5 line spacing>

A PROJECT REPORT

Submitted by

<Italic>

S.No	Name of the Candidate(s)	Enrolment No.s
1.	Mohammad abd	123456
2.	Ahmad	666644
3.	Mohammad abd	44646
4.	Mohammad abd	46444
5.	Mohammad abd	464646

Under the guidance of

DR. FAROOQ AH. NAJAR

In partial fulfillment for the award of the degree of
<1.5 line spacing><Italic>

BACHELOR OF TECHNOLOGY

IN

MECHANICAL ENGINEERING

**INSTITUTE OF TECHNOLOGY
UNIVERSITY OF KASHMIR
HAZRATBAL SRINAGAR-190006**



AUGUST, 2018

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- 1. INTRODUCTION**
- 2. LITERATURE OVERVIEW (State of art)**
- 3. CHAPTERS AS PER THE NATURE OF THE WORK (if the student has carried out experimental work [chapters are like methodology adopted, consisting of drawings etc], simulation groups can show the complete modeling and drawings)**
- 4. RESULTS AND DISCUSSION / ANALYSIS**
- 5. CONCLUSION**
- 6. SCOPE FOR FURTHER WORK**
- 7. REFERENCES**